

# Sarah Nelson-Miller

<https://www.linkedin.com/in/sarahnelsonmiller>

## PROFESSIONAL EXPERIENCE

Foundation 2, Inc, Cedar Rapids, IA

**Operations Director, 2016- present**

- Oversight for all Foundation 2 programs, services and staff
- Responsible for implementation of best practices throughout Youth Shelter, Independent Living Programs, Crisis Center and Mobile Crisis Outreach
- Manage program revenues and expenditures; oversee financial activity on monthly financial statements
- Responsible for driving program quality to maintain high standards that deliver strong outcomes
- Responsible for writing, securing and reporting on grants from local, state and federal funders
- Work closely with local law enforcement to deliver CIT training and employ diversion strategies for those living with a mental health diagnosis
- Serve of C 3 Steering Committee to improve coordinated referral between agencies in Linn County

Boulder County Community Justice Services, Boulder, CO

**Court Services Program Administrator, 2014-2016**

- Worked extensively and collaboratively on the bond reform project to take money out of bond
- Providing leadership for the Community Reentry Council of Boulder County
- Responsible for budget of over \$1,000,000 serving three units within Criminal Justice Services
- Provided leadership over a major change management initiative for the Bond Commissioner's Office
- Responsible for a staff of over 34 Supervisors and client-facing staff members
- Responsible for implementation, design, assessment and evaluation of all programs and services
- Responsible for setting benchmarks and monitoring outcomes related to all programming
- Chair of the Boulder County Case Management Leadership Team overseeing development and implementation of Strengths Based Case Management to direct service workers in Boulder County
- Responsible for collection and maintenance of all data for reporting to funding sources

Sister Carmen Community Center, Lafayette, CO

**Director of Programs, 2008-2014**

- Transformed service delivery from a basic needs assistance model to a model that focuses on high impact strategies for helping clients move towards self sufficiency
- Responsible for program budget of over \$800,000 that funds all Individual & Family Advocacy services
- Secured significant funding for housing crisis prevention through strong collaborative relationships with Boulder County Housing and Human Services
- Provided leadership and content for an eight-month project with Dateline NBC examining poverty in America
- Served on Community Reentry Council to support individuals reentering the community from jail
- Responsible for implementation, design, assessment and evaluation of all programs and services
- Responsible for setting benchmarks and monitoring outcomes related to all programming
- Chair of the Boulder County Case Management Leadership Team overseeing development and implementation of Strengths Based Case Management to direct service workers in Boulder County
- Responsible for collection and maintenance of all data for reporting to funding sources
- Chair of the Guiding Coalition for the Circles Campaign to End Poverty in Boulder County

- Provide input and leadership for a variety of projects related to the Boulder County Strategic Plan
- Implementation of a Family Resource Center model of service delivery; creating child centered, substance abuse re-entry and mental health programming
- Responsible for securing & managing grant funding, government contracts and general operating funds
- Lead effort to implement Efforts to Outcomes (ETO) Performance Management software in Boulder County
- Supervision of 14 program staff; social workers, therapists, child care workers and food bank staff

Community Mental Health Center, Iowa City, IA  
**School Liaison Therapist, 2006-2007**

- Conducted weekly play therapy sessions within elementary schools to 30 at-risk children
- Provided consultation to teachers on strategies for meeting behavioral needs in a classroom setting
- Responsible for client intake, evaluation and case management
- Maintained data for quarterly reporting on outcomes to funding sources
- Developed therapeutic care plans for children impacted by child abuse and trauma

Boulder County Housing & Human Services, Boulder, CO  
**Lifeskills Worker, 2002-2003**

- Provided crisis intervention and management for families
- Connected families with community resources
- Offered parenting education to families involved in child welfare
- Provided therapeutic interventions to high risk families in the child welfare system
- Assisted families in accessing the appropriate therapeutic interventions for their children
- Worked extensively with children who experienced physical, emotional and/or sexual abuse

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## EDUCATION

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Colorado State University, Fort Collins, CO  
**B.S, Human Development and Family Studies, 2003**

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## AWARDS AND ACCOLADES

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- “Nonprofit Leader of the Year” awarded by Colorado State University- 2013
- “Excellence in Leadership” awarded by the Colorado Collaborative Partnership at Colorado State- 2010
- “Pinnacle Award” awarded by the Boulder County Commissioners’ - 2011
- “Best in Case Management” awarded by the Boulder County Commissioners’ - 2010